



# Sustainable Procurement Policy

## Purpose

University of Agriculture, Faisalabad is committed to fostering sustainable practices that positively impact the environment, society, and the economy. This Sustainable Procurement Policy aims to guide the procurement practices at the university to support sustainable initiatives, minimize environmental impacts, and promote social responsibility.

## Scope

The policy is implemented to all the procurements of the university such as; equipment, consumables, services or other resources.

## Objectives

Our sustainable procurement objectives are as follows:

- a. **Reduce Environmental Impact:** Prioritize the procurement of goods and services that have lower environmental footprints, reduced greenhouse gas emissions, and minimized waste generation throughout their lifecycle.
- b. **Support Social Responsibility:** Promote fair labor practices, ethical sourcing, and support local businesses to strengthen communities and foster responsible supply chains.
- c. **Optimize Economic Value:** Achieve cost-efficiency through sustainable procurement practices while considering the long-term benefits and economic value of products and services.

## Sustainable Procurement Principles

- a. **Environmental Impact Assessment:** Conduct a comprehensive environmental impact assessment of goods and services to understand their ecological footprint and potential effects on the environment.
- b. **Lifecycle Approach:** Consider the entire lifecycle of products, from extraction to disposal, to evaluate their overall sustainability impact.
- c. **Local Sourcing:** Prioritize local suppliers to reduce transportation-related emissions and support the regional economy.
- d. **Sustainable Materials:** Give preference to products made from renewable resources, recycled materials, or environmentally friendly alternatives.
- e. **Energy Efficiency:** Choose energy-efficient products and services that minimize energy consumption.
- f. **Waste Reduction and Recycling:** Encourage suppliers to adopt practices that minimize waste generation and promote recycling and proper disposal of materials.

g. **Social Responsibility:** Favor suppliers who demonstrate fair labor practices, safe working conditions, and respect for human rights.

h. **Ethical Sourcing:** Ensure that suppliers adhere to ethical sourcing practices and do not engage in activities that contribute to social or environmental harm.

## Source Management

a. **Sustainability Criteria:** Develop a set of sustainability criteria that suppliers must meet to be eligible for university contracts.

b. **Supplier Education:** Engage with suppliers to raise awareness of our sustainable procurement policy and provide resources to support their sustainability efforts.

c. **Collaboration:** Collaborate with suppliers to encourage and enable them to improve their sustainability performance continually.

## Reporting and Monitoring

a. **Performance Tracking:** Implement a monitoring system to assess the university's progress in achieving sustainable procurement goals.

b. **Transparency:** Publish periodic reports outlining the university's sustainable procurement achievements and challenges.

## Leadership Commitment

The leadership of University of Agriculture, Faisalabad is committed to supporting and promoting the successful implementation of this Sustainable Procurement Policy throughout the institution.

By adhering to this policy, UAF aims to set an example of responsible, sustainable procurement practices and contribute positively to society and the environment.

## Responsibilities

**The University Leadership (Vice Chancellor, Pro-Vice Chancellor and Deans)** is responsible to review, revise and approve the Sustainable Procurement Policy and enforce it in the university under the defined boundaries of the University Act. The leadership is also responsible for monitoring and control the sustainable procurement.

**Director Procurement** is responsible for implementing the Sustainable Procurement Policy and related policies and procedures within the university. Director Procurement is also responsible for managing and reporting the sustainable investments through the KPIs and financial reports.

**Director QEC** is responsible for ensuring the effective implementation of the policy through the process audits and reviews of the procurements and will ensure that all employees and associated persons are communicated about the policy.

**Resident Auditor** is also responsible for ensuring the effective implementation of the policy through the financial audit of the procurement processes.

## **Assessing Effectiveness of Academic Freedom Policy**

Effectiveness of this Policy will be essentially monitored to ensure that the policy is working effectively. Directorate Procurement will monitor annually and publish details of:

- Details and Statistics of the procurements.
- Actions and decisions taken to control the procurements and make it sustainable.

## **Review**

The policy will be reviewed after every two years during the preparation of effectiveness of policy.