

 <p>Project Director</p>	<p align="center">UNIVERSITY OF AGRICULTURE, FAISALABAD (UAF)</p> <p align="center">Office of the Project Director Engineering Construction Department (Projects)</p>
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EXPRESSION OF INTEREST

PRE-QUALIFICATION OF ENGINEERING CONSULTING FIRMS/CONSULTANT UPTO JUNE 2023

1. The UAF intends to have EOIs to Pre-Qualify Engineering Consulting Firms/Consultant for the services like Survey, Master Planning, Soil Investigation, Architectural & Structural, Public Health, Electrical, HVAC, I.T, Acoustic, Designing and Estimation / Bill of Quantities, Tender Documents, Specifications, Analysis and Residential Type Supervision etc.
2. Detailed criteria for Prequalification can be seen in Prequalification Document (PQD) which can be obtained from the Tender Cell, Treasurer, Office 1st Floor Admin Block, UAF, up-to **09-05-2022** in the office hours on payment of PQD fee Rs.2000/- into the account No 11-9/NBP, UAF Branch, or can be downloaded free of cost from the University website i.e. <http://uaf.edu.pk/directorates/dpic tender.html> or PPRA website www.ppra.punjab.gov.pk.
3. Prequalification application duly complete in all respect in accordance with PQD shall be received by **10-05-2022** during office hours in the Tender Cell, Treasurer, Office 1st Floor Admin Block, UAF.
4. UAF will not be responsible for any cost regarding preparation of PQD. In case of holiday on last date, the next day will be considered last day.

Sd

ENGR. SHAHID AYAZ WAHLA
Project Director

Engineering Construction Department (Projects)
University of Agriculture, Faisalabad, Punjab, Pakistan
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UNIVERSITY OF AGRICULTURE, FAISALABAD

PRE-QUALIFICATION OF CONSULTANTS

FOR

“WORKS”

OUTLINE AND

PREQUALIFICATION CRITERIA

**PROJECT DIRECTOR
(ENGINEERING CONSTRUCTION DEPARTMENT) PROJECT
UNIVERSITY OF AGRICULTURE, FAISALABAD**

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1. INTRODUCTION

The University of Agriculture, Faisalabad University intends to pre-qualify consultants for the services like Survey, Master Planning & Design (Architectural & Structural) Soil Investigation, Public Health, Electrical, HVAC, I.T, Telephone Networking, Fire Protection etc. Engineer's estimates, bid documents preparation/ bids evaluation for hiring of contractor and detailed construction supervision, Tender Documents, Specifications, rate analysis (Design and Residential supervision) etc. Resident / Top Supervision of the Project. Following are the main objectives to hire the consultancy services:

- i. Master Planning / Designing / improve the esthetic sense of the Project.
- ii. Monitoring and evaluation of Project will improve delivery of service to ensure quality & quantity of the project.
- iii. Evaluation of huge public investment and expenditure on Project for better utilization of money so invested has its earned value impact on social uplift of ultimate user.
- iv. Physical verification of construction work of project.
- v. An assessment of overall contract compliance.
- vi. Implementation of time line and cost.
- Vii Design and Resident Supervision.

1.1 EXPRESSION OF INTEREST

PRE-QUALIFICATION OF ENGINEERING CONSULTING FIRMS/CONSULTANT UPTO JUNE 2023

1. The UAF intends to have EOIs to Pre-Qualify Engineering Consulting Firms/Consultant for the services like Survey, Master Planning, Soil Investigation, Architectural & Structural, Public Health, Electrical, HVAC, I.T, Acoustic, Designing and Estimation / Bill of Quantities, Tender Documents, Specifications, Analysis and Residential Type Supervision etc.
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Sd

ENGR. SHAHID AYAZ WAHLA

Project Director

Engineering Construction Department (Projects)

University of Agriculture, Faisalabad, Punjab, Pakistan

Email: sadatulislam@uaf.edu.pk

2. INSTRUCTIONS TO APPLICANTS

2.1 SUBMISSION OF APPLICATIONS

- 2.1.1 Applications for pre-qualification one (1 No.) original and one (1 No.) copy must be received in sealed envelopes to be delivered by hand or through registered mail to Project Director (ECD-P), University of Agriculture, Faisalabad by date: 09-05-2022.
- 2.1.2 The name and mailing address of the Applicant shall be clearly marked on the left side of envelope.
- 2.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights for disqualification in case of non-compliance of the above requirement.
- 2.1.4 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the Applicant.
- 2.1.5 The clarification may be obtained in office hour's by written or oral at the following address up to (09-05-2022)

Project Director

Engineering Construction Department (Projects)

University of Agriculture, Faisalabad, Punjab, Pakistan

Email: sadatulislam@uaf.edu.pk

2.2 ELIGIBILITY CRITERIA

Expressions of Interest (EOI) are invited under Punjab Procurement Rules, 2014 from the consulting firms registered with PEC/PCATP supported with following information/documents are requested to participate.

1. Provide copy of active Registration with Pakistan Engineering Council
2. Provide copy of active Registration with Council of Architects and Town Planners of Pakistan.
3. Provide copy of Registration with Securities & Exchange Commission or Registrar of Firms in case of private Ltd or public Ltd company.
4. Registration with Federal Bureau of Revenue (FBR)
5. Registration with Punjab Revenue Authority (PRA).
6. Provide Name of firm with year of establishment and full address with telephone numbers, person duly authorized by the firm to whom future correspondence.
7. Managerial capability of the firm.
8. Methodology to adopt for execution and completion of project.
9. Establishment Time of Firm at least 5 Years on closing date
10. Detail of Organization with office address and experience record.
11. A certificate / affidavit on Stamp Paper of Rs. 100/- that the firm is not blacklisted by any Government / Autonomous Body.

Note: Failure to attach above mentioned documents or missing of anyone document may lead to disqualification of application.

The Project Director (ECD-P) Department,
University of Agriculture, Faisalabad.

Ph.:

E-Mail: sadatulislam@uaf.edu.pk

2.3 QUALIFICATION CRITERIA

2.3.1 General

Pre-qualification will be based on all the criteria given in following paras regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-consultants experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The weightage/Marks for different categories will be followed as per table given below:

Sr. No.	Category	Weight age / Marks
1.	General Experience	40
2.	Personnel Capabilities	40
3.	Software/ Equipment Capabilities	05
4.	Historical Financial Performance	10
5.	Quality Maintenance System	05
Total:		100

Note: The applicant must secure at least 50% score, however, 20% score under each category defined in 2.3.1 to 2.3.5 should be mandatory in each category.

The further detailed criteria for each category may be developed as given under the each head as follows:

2.3.2 General Experience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Points
i)	Projects of similar nature completed over last 5 years (at least 1 Projects) with Government / Semi Government. Project (No addition marks will be given after full compliance) x 08 No	24
ii)	Projects of similar nature in hand (at least 1 Projects) with Government / Semi Government. Project x 4 No.	08
iii)	General Experience related to project but not basic part with Government / Semi Government (at least 1 Projects) project x 4 No	08

	Sub-Total:	40
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2.3.3 Personal Capability

Sr. No.	Description	Maximum Points
i)	Architect, should be minimum graduate and having 5 years' Experience in designing of infrastructure & buildings. (Year x 1No)	10
ii)	Structure Engineer, minimum 5 years' experience (M.Sc. Structural Engineering). (Year x 1No)	10
iii)	Public Health Engineer, minimum 2 years' experience (B.Sc. Civil Engineering). (Year x 1No)	03
iv)	Electrical Design Engineer (B.Sc. Electrical Engineering). (Year x 1No)	03
v)	Geotechnical Expert, B.Sc. Geotechnical Engineering (Year x 1No)	04
vi)	Contract Engineer, minimum 2 years' experience (B.Sc. Civil Engineering) (Year x 1No)	05
viii)	Site Engineers (1-No.) (B.Sc. Civil Engineering) having 2-years' Work order attached (Year x 1No)	05
Sub-Total		40

2.3.4 Software/ Equipment Capabilities

Marks shall be granted on the basis of the following criteria for various kinds of software's relevant for the Project:

Sr. No.	Software	Maximum Marks
i)	Primavera, Auto Cad, 3D Studio Max, Adobe Photoshop, Microsoft Office 1 x 5	05
Sub-Total		05

2.3.5 Financial (Historical Financial Performance) Evaluation Criteria):

Make Shel be granted on the basis of financial statements from chartered accountant or income tax return of last three years i.e **2016-17; 2017-18; 2018-19; 2019-20, 2020-21** as per following.

Average Annual Turnover for last Five (05) Years	
In PKR	Marks
Rs. 180 million or above	Full marks / 15 marks
Rs. 120 to 180 million	07 Marks
Rs. 60 to 120 million	05 Marks

Less than Rs. 60 million	03 Marks
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2.4 JOINT VENTURE (JV)

2.4.1 Joint Venture must comply with the following requirements: -

- a) Following are minimum qualification requirements: -
 - i) The lead partner shall meet not less than 50% percent of all qualifying criteria given in paras 2.3.1 to 2.3.5 theretofore.
 - ii) Each of the partners shall meet not less than 50% percent of all the qualifying criteria given in paras 2.3.1 to 2.3.5 theretofore.
- b) Any change in a prequalified JV after prequalification, shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval may be denied if:-
 - i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - ii) The new partners to a JV are not qualified individually or as another JV; or
 - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liability with respect to the contract.

2.4.2 The prequalification of a JV does not necessarily prequalify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may prequalify if they meet all the prequalification requirements and any partner of J.V has requested/shall request for the same and then his prequalification shall be subject to the written approval of the Employer.

2.5 CONFLICT OF INTEREST

- 2.5.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, any such association may result in disqualification of the Applicant.

2.6 UPDATING PREQUALIFICATION INFORMATION

- 2.6.1 Shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

2.7 OTHER FACTORS

- 2.7.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This condition will not apply in respect of bids which include specialist who are used by more than one bidder.

- 2.7.2 The Employer reserves the right to: -

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However, the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- b) Reject or accept all application; and
- c) Cancel the prequalification process and reject all applications.

The employer shall promptly inform the applicant who has applied for the prequalification whether or not he has been prequalified and shall, on request from the applicant who had applied for prequalification, a list of contractors who have been prequalified.

LETTER OF APPLICATION

Date:

Contract No:

To:

The Project Director (ECD-P)
Engineering Construction Department, Projects
University of Agriculture, Faisalabad (UAF),

Sir,

1. Being duly authorized to represent and act on behalf of (“the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for contract regarding works at University of Agriculture, including sub campuses Faisalabad.

Contract No.	Description of Contract
1.	
2.	

2. Attached to this letter are copies of original documents defining:
- (a) The Applicant's legal status;
 - (b) The principal place of business; and
 - (c) The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Client and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. The Client and its authorized representatives may contact the following persons for further information, if needed.

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries

Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) The Client reserves the right to: demand the scope and value of any contract under the works; in such event bids will only be called from prequalified bidders who meet the revised requirements; and project or accept any application, cancel the prequalification process, and reject applications; and
 - (c) The Client shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - (d) The Client shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

Applicants who are not joint ventures should delete Para 6&7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) Signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed: _____
Name: _____
For and on behalf of _____
(name of Applicant or lead partner of a joint venture)

Signed _____
Name _____
For and on behalf of _____
(name and signature of other partners of the joint venture)

GENERAL INFORMATION

1.	Name of Firm:	
2.	Head Office Address:	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Email::
5.	Place of Incorporation/Registration	Year of incorporation/registration

NATIONALITY OF OWNERS		
	NAME	NATIONALITY
1.		
2.		
3.		
4.		
5.		

GENERAL EXPERIENCE

Name of Applicant or partner of a joint venture

Use a separate sheet for each partner of a joint venture.

Annual Turnover		
Year	Turnover (in PKR)	Equivalent Rupees in Millions. PKR
1.		
2.		
3.		
4.		
5.		

JOINT VENTURE SUMMARY

Names of all Partners of a Joint Venture	
1.	Lead Partner
2.	Partner
3.	Partner
4.	Partner
5.	Partner
6.	Partner

Total value of annual turnover, in terms of work billed to clients,

Annual Turnover Data (Equivalent in Pak Rupees, Millions)						
Partner	Form A-2	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

PARTICULAR EXPERIENCE

<i>Name of Applicant or partner of a joint venture</i>
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1.	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;">Name of Contract</div> <div style="border-bottom: 1px solid black; height: 1.2em;">Country</div>
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 2px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 2px;"></div>
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) ____Years ____Months
11.	Specified Requirements <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 2px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 2px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 2px;"></div>

DETAILS OF CONTRACTS OF SIMILAR NATURE AND COMPLEXITY

Name of Applicant or partner of a joint venture

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) ____Years ____Months
11.	Specified Requirements1

CURRENT CONTRACT COMMITMENTS / PROJECTS IN PROGRESS*Name of Applicant or partner of a joint venture*

Name of Contract	Project Value (Pak Rs.) (Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

PERSONNEL CAPABILITIES*Name of Applicant*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

CANDIDATE SUMMARY

<i>Name of Applicant</i>

Position		Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate	
Candidate information	1.	Name of Candidate	2.
		Date of Birth	
	3. Professional Qualification		
Present employment	4. Name of employer		
	Address of employer		
	Telephone	Contact (manager/personnel officer)	
	Fax	Telex	
	Job title of candidate	Years with present employer	

Month / Dates / Years		Company / Project / Position / Relevant technical and management experience
From	To	

SOFTWARE'S/ EQUIPMENT CAPABILITIES

<i>Name of Applicant</i>

Item of Equipment/Software		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

FINANCIAL CAPABILITY

<i>Name of Applicant or Partner of a Joint Venture</i>
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Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	

Financial information in Pak Rs. or equivalent	Actual: previous three years			Projected: Next two years	
	1	2	3	4	5
1. Fixed assets					
2. Current assets					
3. Total Equity					
4. Current liabilities/loans					
5. Profits before taxes					
6. Profits after taxes					

Source of Financing	Amount (Pak Rs.)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).

LITIGATION HISTORY

<i>Name of Applicant or Partner of a Joint Venture</i>
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Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)

Note: - Any information required to be given in the form A-1 to A-11 contradicts with the instructions to Applicants, the information of the later shall prevail