



Personnel Section

UNIVERSITY OF AGRICULTURE, FAISALABAD
University Road, Faisalabad-Pakistan-38040, www.uaf.edu.pk
(DIRECTORATE OF HUMAN RESOURCE)

No. PS/6/5/

Dated:

Subject:- **APPLICATIONS FOR THE AWARD OF EDUCATIONAL SCHOLARSHIPS
OUT OF BENEVOLENT FUND PART-I (GRADE 16 AND ABOVE) FOR
THE YEAR 2025-2026**

Applications on the prescribed form, available at University website www.uaf.edu.pk are invited for the award of Educational Scholarships out of Benevolent Fund Part-I to the children of Serving, Invalid and Deceased University Employees (BPS-16 and above) provided that:-

1. In case of serving University Employees, Scholarships will be admissible for one child for post-matric classes.
2. In case of death or invalidation during service and if death occurs within 15 years after retirement, Scholarship will be admissible for not more than 3 children.
3. The children of University Employees, who have been awarded punishment by the Disciplinary Committees, would not be eligible for Educational Scholarships out of Benevolent Fund.
4. The adopted sons/daughters, who fall in the definition of family, will be eligible to the grant of Educational Scholarship but that will be confined to only one adopted child of each family.
5. The University teachers who were directly appointed on TTS (not subscribers of the B.F) shall not be eligible for educational scholarships.
6. The children of inservice University employees who are working in research projects/development project/DPL/ on per lecture basis etc are not eligible for grant of educational scholarship out of Benevolent Fund Part-I.

The applications complete in all respects must be submitted to the Deputy Registrar (Admin), H.R Office, within the period from 01.02.2026 to 31.03.2026 during office hours either by post or in person. The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.



UNIVERSITY OF AGRICULTURE, FAISALABAD

Personnel Section

University Road, Faisalabad-Pakistan-38040, www.uaf.edu.pk
(DIRECTORATE OF HUMAN RESOURCE)

No. PS-6/5/

Dated:-

Subject:-

**APPLICATIONS FOR THE AWARD OF EDUCATIONAL SCHOLARSHIPS
OUT OF BENEVOLENT FUND PART-II (B-1 TO B-15) FOR THE YEAR 2025-2026**

Applications on the prescribed form, available at University website www.uaf.edu.pk are invited for the award of Educational Scholarships out of Benevolent Fund Part-II to the children of Serving, Invalid and Deceased University Employees (BPS-1 to 15) provided that:-

1. In case of serving University Employees, Scholarships will be admissible for one child for post-matric classes.
2. In case of death or invalidation during service and if death occurs within 15 years after retirement, Scholarship will be admissible for not more than 3 children.
3. The children of University Employees, who have been awarded punishment by the Disciplinary Committees, would not be eligible for Educational Scholarships out of Benevolent Fund.
4. The adopted sons/daughters, who fall in the definition of family, will be eligible to the grant of Educational Scholarship but that will be confined to only one adopted child of each family.
5. The children of inservice University employees who are working in research projects/development project/DPL/ on per lecture basis etc are not eligible for grant of educational scholarship out of Benevolent Fund Part-II.
6. The employees BPS-1 to 15 having 10 years service at their Credit are eligible for availing scholarship for their children.

The applications complete in all respects must be submitted to the Deputy Registrar (Admin), H.R Office within the period from 01.02.2026 to 31.03.2026 during office hours either by post or in person. **The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.**

**CHILDREN OF INSERVICE UNIVERSITY EMPLOYEES
APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT OF
BENEVOLENT FUND PART-II (BS-1 TO 15)**

(SCHOLARSHIP IS ADMISSIBLE FOR ONLY ONE CHILD OF POST MATRIC CLASSES)

- NOTE**
- i) According to decision of Board of Management of Benevolent Fund at its meeting held on 07.06.2016 the children of in-service University employees who are working in research projects/development projects/DPL/on per lecture basis etc. are not eligible for grant of educational scholarship out of Benevolent Fund Part-II.
 - ii) The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.
 - iii) According to the decision of the Board of Management of Benevolent Fund at its meeting held on 23.06.2023 the employees from BPS-1 to 15 having 10 years service at their credit are eligible for Educational Scholarship.

- 1. Name of Univ. Employee. _____
- 2. Designation _____
- 3. Department _____
- 4. Date of Birth _____
- 5. Copy of Salary Slip must be attached _____
- 6. Date of Appointment (BPS) _____
- 7. Date of Retirement _____
- 8. Length of service _____
- 9. Amount of Last Deduction of B.F. _____
- 10. Name of Bank & Account No. of the Employee _____

11. UNDERTAKING

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

(SIGNATURE OF THE EMPLOYEE)

12. CERTIFICATE

(By the Head of Department of the Employee)

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons. _____

**Signature and Seal
Chairman of the Department.**

PTO

13. PARTICULARS OF THE STUDENT OF POST-MATRIC CLASS FOR WHOM AWARD OF SCHOLARSHIP IS REQUIRED

- i. Name_____
- ii. Name of the institution where studying_____
- iii. Class _____
- iv. Registration. No. _____
- v. Year of Admission _____
- vi. Annual Fee _____
- vii. Result of the following previous Examinations:-
 - Matric _____
 - F.A., F.Sc. _____
 - BA./B.Ed./B.Com. _____
 - M.Sc./MBA/M.Com/M.A/MBBS/DVM/
B.Sc.(Hons)/B.Ed.(Hons). _____
 - M.Phil./MS/M.Sc.(Hons) _____

15. CERTIFICATE BY THE HEAD OF THE EDUCATIONAL INSTITUTION OF THE STUDENT.

Certified that information given in Sr. No.13 is correct.

Signature and Seal
Head of the Educational Institution.

CHILDREN OF INVALID/DECEASED UNIVERSITY EMPLOYEES

**APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT
OF BENEVOLENT FUND PART-I (BS-1 TO 15)**

(Scholarship Admissible for 3 Children from Primary level)

1. Name of Invalid Pensioner. _____
2. Name of Guardian _____
(in case of death of University Employees)
3. Relation of Guardian with the deceased employees _____
4. Designation of Invalid Pensioner/ _____
Deceased Employees
5. Department _____
6. Date of Birth _____
7. Date of Appointment _____
8. Date of Invalidation /Death _____
(Enclose a certificate for Invalidation/Death)
9. Annual Income of the Invalid Pensioner _____
or Guardian from all sources.
(Please specify sources)
10. No of children for whom scholarship are required _____
11. Name of Bank & Account No. of the applicant _____

12. **UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

(SIGNATURE OF THE EMPLOYEE)

13. **CERTIFICATE BY THE HEAD OF DEPARTMENT OF THE EMPLOYEE**

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons. _____

**Signature and Seal
Chairman of the Department.**

P.T.O.

14. PARTICULARS OF THREE STUDENTS FOR WHOM AWARD OF SCHOLARSHIP ARE REQUIRED

I.

i. Name of Student _____

ii. Name of institution _____

iii. Class _____

iv. Registration. No. _____

v. Year of Admission _____

vi. Fee Annual Fee _____

vii. Boarder/ Non-Boarder. _____

viii. Result of Previous Examinations. _____

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

i. Information given under Col. 14(I), are correct.

ii. He/She bears good moral character;

**Signature and Seal
Head of the Educational Institution.**

II.

- i. Name of Student _____
- ii. Name of institution _____
- iii. Class _____
- iv. Registration. No. _____
- v. Year of Admission _____
- vi. Fee Annual Fee _____
- vii. Boarder/ Non-Boarder. _____
- viii. Result of Previous Examinations. _____
- _____
- _____

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

- i. Information given under Col. 14(II), are correct.
- ii. He/She bears good moral character;

Signature and Seal
Head of the Educational Institution.

III.

i.	Name of Student	<hr/>
ii.	Name of institution	<hr/>
iii.	Class	<hr/>
iv.	Registration. No.	<hr/>
v.	Year of Admission	<hr/>
vi.	Fee Annual Fee	<hr/>
vii.	Boarder/ Non-Boarder.	<hr/>
viii.	Result of Previous Examinations.	<hr/>
		<hr/>
		<hr/>

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

- i. Information given under Col. 14(III), are correct.
- ii. He/She bears good moral character;

Signature and Seal
Head of the Educational Institution.

**CHILDREN OF INSERVICE UNIVERSITY EMPLOYEES
APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT
OF BENEVOLENT FUND PART-I (BS-16 AND ABOVE)**

(SCHOLARSHIP IS ADMISSIBLE FOR ONLY ONE CHILD OF POST MATRIC CLASSES)

- NOTE**
- i) According to decision of Board of Management of Benevolent Fund at its meeting held on 07.06.2016 the children of in-service University employees who are working in research projects/development projects/DPL/on per lecture basis etc. are not eligible for grant of educational scholarship out of Benevolent Fund Part-I.
 - ii) The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.

- 1. Name of Univ. Employee. _____
- 2. Designation _____
- 3. Department _____
- 4. Date of Birth _____
- 5. Copy of Salary Slip must be attached _____
- 6. Date of Appointment (BPS) _____
- 7. Amount of Last Deduction of B.F. _____
- 8. Date of Retirement _____
- 9. Name of Bank & Account No. of the Employees _____

10 UNDERTAKING

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

**(SIGNATURE OF THE
EMPLOYEE)**

11. CERTIFICATE

(By the Head of Department of the Employee)

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of
Scholarship. _____
- ii. Do not recommend the case for reasons. _____

**Signature and Seal
Chairman of the Department.**

PTO

12. PARTICULARS OF THE STUDENT OF POST-MATRIC CLASS FOR WHOM AWARD OF SCHOLARSHIP IS REQUIRED

- i. Name_____
- ii. Name of the institution where studying_____
- _____
- iii. Class _____
- iv. Registration. No. _____
- v. Year of Admission _____
- vi. Annual Fee _____
- vii. Result of the following previous Examinations:-
- Matric_____
- F.A., F.Sc. _____
- BA./B.Ed./B.Com. _____
- M.Sc./MBA/M.Com/M.A/MBBS/DVM/
B.Sc.(Hons)/B.Ed.(Hons)._____
- M.Phil./MS/M.Sc.(Hons)_____

13. CERTIFICATE BY THE HEAD OF THE EDUCATIONAL INSTITUTION OF THE STUDENT.

Certified that information given in Sr. No.12 is correct.

**Signature and Seal
Head of the Educational
Institution.**

CHILDREN OF INVALID/DECEASED UNIVERSITY EMPLOYEES

**APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT
OF BENEVOLENT FUND PART-I (BS-16 AND ABOVE)**

(Scholarship Admissible for 3 Children from Primary level)

1. Name of Invalid Pensioner. _____
2. Name of Guardian _____
(in case of death of University Employees)
3. Relation of Guardian with the deceased employees _____
4. Designation of Invalid Pensioner/ _____
Deceased Employees
5. Department _____
6. Date of Birth _____
7. Date of Appointment _____
8. Date of Invalidation /Death _____
(Enclose a certificate for Invalidation/Death)
9. Annual Income of the Invalid Pensioner _____
or Guardian from all sources.
(Please specify sources)
10. No of children for whom scholarship are required. _____
11. Name of Bank & Account No. of the applicant _____
12. **UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

(SIGNATURE OF THE EMPLOYEE)

13. CERTIFICATE BY THE HEAD OF DEPARTMENT OF THE EMPLOYEE

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons. _____

**Signature and Seal
Chairman of the Department.
P.T.O.**

14. PARTICULARS OF THREE STUDENTS FOR WHOM AWARD OF SCHOLARSHIP ARE REQUIRED

I.

i. Name of Student _____

ii. Name of institution _____

iii. Class _____

iv. Registration. No. _____

v. Year of Admission _____

vi. Fee Annual Fee _____

vii. Boarder/ Non-Boarder. _____

viii. Result of Previous Examinations. _____

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

i. Information given under Col. 14(I), are correct.

ii. He/She bears good moral character;

**Signature and Seal
Head of the Educational Institution.**

II.

- i. Name of Student _____
 - ii. Name of institution _____
 - iii. Class _____
 - iv. Registration. No. _____
 - v. Year of Admission _____
 - vi. Fee Annual Fee _____
 - vii. Boarder/ Non-Boarder. _____
 - viii. Result of Previous Examinations. _____
- _____
- _____

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

- i. Information given under Col. 14(II), are correct.
- ii. He/She bears good moral character;

Signature and Seal
Head of the Educational Institution.

III.

i.	Name of Student	_____
ii.	Name of institution	_____
iii.	Class	_____
iv.	Registration. No.	_____
v.	Year of Admission	_____
vi.	Fee Annual Fee	_____
vii.	Boarder/ Non-Boarder.	_____
viii.	Result of Previous Examinations.	_____

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

- i. Information given under Col. 14(III), are correct.
- ii. He/She bears good moral character;

Signature and Seal
Head of the Educational Institution.