



Personnel Section

**UNIVERSITY OF AGRICULTURE, FAISALABAD**  
*University Road, Faisalabad-Pakistan-38040, [www.uaf.edu.pk](http://www.uaf.edu.pk)*  
**(DIRECTORATE OF HUMAN RESOURCE)**

No. PS/6/5/

Dated:

Subject:-

**APPLICATIONS FOR THE AWARD OF EDUCATIONAL SCHOLARSHIPS  
OUT OF BENEVOLENT FUND PART-I (GRADE 16 AND ABOVE) FOR  
THE YEAR 2025-2026**

Applications on the prescribed form, available at University website [www.uaf.edu.pk](http://www.uaf.edu.pk) are invited for the award of Educational Scholarships out of Benevolent Fund Part-I to the children of Serving, Invalid and Deceased University Employees (BPS-16 and above) provided that:-

1. In case of serving University Employees, Scholarships will be admissible for one child for post-matric classes.
2. In case of death or invalidation during service and if death occurs within 15 years after retirement, Scholarship will be admissible for not more than 3 children.
3. The children of University Employees, who have been awarded punishment by the Disciplinary Committees, would not be eligible for Educational Scholarships out of Benevolent Fund.
4. The adopted sons/daughters, who fall in the definition of family, will be eligible to the grant of Educational Scholarship but that will be confined to only one adopted child of each family.
5. The University teachers who were directly appointed on TTS (not subscribers of the B.F) shall not be eligible for educational scholarships.
6. The children of inservice University employees who are working in research projects/development project/DPL/ on per lecture basis etc are not eligible for grant of educational scholarship out of Benevolent Fund Part-I.

The applications complete in all respects must be submitted to the Deputy Registrar (Admin), H.R Office, within the period from 01.02.2026 to 31.03.2026 during office hours either by post or in person. The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.



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**(DIRECTORATE OF HUMAN RESOURCE)**

Personnel Section

No. PS-6/5/

Dated:-

Subject:- **APPLICATIONS FOR THE AWARD OF EDUCATIONAL SCHOLARSHIPS  
OUT OF BENEVOLENT FUND PART-II (B-1 TO B-15) FOR THE YEAR 2025-2026**

Applications on the prescribed form, available at University website [www.uaf.edu.pk](http://www.uaf.edu.pk) are invited for the award of Educational Scholarships out of Benevolent Fund Part-II to the children of Serving, Invalid and Deceased University Employees (BPS-1 to 15) provided that:-

1. In case of serving University Employees, Scholarships will be admissible for one child for post-matric classes.
2. In case of death or invalidation during service and if death occurs within 15 years after retirement, Scholarship will be admissible for not more than 3 children.
3. The children of University Employees, who have been awarded punishment by the Disciplinary Committees, would not be eligible for Educational Scholarships out of Benevolent Fund.
4. The adopted sons/daughters, who fall in the definition of family, will be eligible to the grant of Educational Scholarship but that will be confined to only one adopted child of each family.
5. The children of inservice University employees who are working in research projects/development project/DPL/ on per lecture basis etc are not eligible for grant of educational scholarship out of Benevolent Fund Part-II.
6. The employees BPS-1 to 15 having 10 years service at their Credit are eligible for availing scholarship for their children.

The applications complete in all respects must be submitted to the Deputy Registrar (Admin), H.R Office within the period from 01.02.2026 to 31.03.2026 during office hours either by post or in person. **The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.**

**CHILDREN OF INSERVICE UNIVERSITY EMPLOYEES  
APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT OF  
BENEVOLENT FUND PART-II (BS-1 TO 15)**

**(SCHOLARSHIP IS ADMISSIBLE FOR ONLY ONE CHILD OF POST MATRIC CLASSES)**

**NOTE**

- i) According to decision of Board of Management of Benevolent Fund at its meeting held on 07.06.2016 the children of in-service University employees who are working in research projects/development projects/DPL/on per lecture basis etc. are not eligible for grant of educational scholarship out of Benevolent Fund Part-II.
- ii) The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.
- iii) According to the decision of the Board of Management of Benevolent Fund at its meeting held on 23.06.2023 the employees from BPS-1 to 15 having 10 years service at their credit are eligible for Educational Scholarship.

1. Name of Univ. Employee.\_\_\_\_\_
2. Designation\_\_\_\_\_
3. Department\_\_\_\_\_
4. Date of Birth\_\_\_\_\_
5. Copy of Salary Slip must be attached\_\_\_\_\_
6. Date of Appointment (BPS)\_\_\_\_\_
7. Date of Retirement\_\_\_\_\_
8. Length of service\_\_\_\_\_
9. Amount of Last Deduction of B.F.\_\_\_\_\_
10. Name of Bank & Account No. of the Employee\_\_\_\_\_

**11. UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

**(SIGNATURE OF THE EMPLOYEE)**

**12. CERTIFICATE**

(By the Head of Department of the Employee)

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons.\_\_\_\_\_

**Signature and Seal  
Chairman of the Department.**

PTO

**13. PARTICULARS OF THE STUDENT OF POST-MATRIC CLASS  
FOR WHOM AWARD OF SCHOLARSHIP IS REQUIRED**

i. Name \_\_\_\_\_

ii. Name of the institution where studying \_\_\_\_\_  
\_\_\_\_\_

iii. Class \_\_\_\_\_

iv. Registration. No. \_\_\_\_\_

v. Year of Admission \_\_\_\_\_

vi. Annual Fee \_\_\_\_\_

vii. Result of the following previous Examinations:-  
Matric \_\_\_\_\_  
F.A., F.Sc. \_\_\_\_\_  
BA./B.Ed./B.Com. \_\_\_\_\_  
M.Sc./MBA/M.Com/M.A/MBBS/DVM/  
B.Sc.(Hons)/B.Ed.(Hons). \_\_\_\_\_  
M.Phil./MS/M.Sc.(Hons) \_\_\_\_\_

**15. CERTIFICATE BY THE HEAD OF THE EDUCATIONAL  
INSTITUTION OF THE STUDENT.**

Certified that information given in Sr. No.13 is correct.

**Signature and Seal  
Head of the Educational Institution.**

**CHILDREN OF INVALID/DECEASED UNIVERSITY EMPLOYEES**

**APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT  
OF BENEVOLENT FUND PART-I (BS-1 TO 15)**

**(Scholarship Admissible for 3 Children from Primary level)**

1. Name of Invalid Pensioner. \_\_\_\_\_
2. Name of Guardian \_\_\_\_\_  
(in case of death of University Employees)
3. Relation of Guardian with the deceased employees \_\_\_\_\_
4. Designation of Invalid Pensioner/ \_\_\_\_\_  
Deceased Employees
5. Department \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Date of Appointment \_\_\_\_\_
8. Date of Invalidation /Death \_\_\_\_\_  
(Enclose a certificate for Invalidation/Death)
9. Annual Income of the Invalid Pensioner \_\_\_\_\_  
or Guardian from all sources.  
(Please specify sources)
10. No of children for whom scholarship are required \_\_\_\_\_
11. Name of Bank & Account No. of the applicant \_\_\_\_\_

**12. UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

**(SIGNATURE OF THE EMPLOYEE)**

**13. CERTIFICATE BY THE HEAD OF DEPARTMENT OF THE EMPLOYEE**

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons. \_\_\_\_\_

**Signature and Seal  
Chairman of the Department.**

**P.T.O.**

**14. PARTICULARS OF THREE STUDENTS FOR WHOM AWARD OF SCHOLARSHIP ARE REQUIRED**

I.

- i. Name of Student \_\_\_\_\_
- ii. Name of institution \_\_\_\_\_
- iii. Class \_\_\_\_\_
- iv. Registration. No. \_\_\_\_\_
- v. Year of Admission \_\_\_\_\_
- vi. Fee Annual Fee \_\_\_\_\_
- vii. Boarder/ Non-Boarder. \_\_\_\_\_
- viii. Result of Previous Examinations. \_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.**

Certified that:-

- i. Information given under Col. 14(I), are correct.
- ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**

II.

i. Name of Student \_\_\_\_\_

ii. Name of institution \_\_\_\_\_

iii. Class \_\_\_\_\_

iv. Registration. No. \_\_\_\_\_

v. Year of Admission \_\_\_\_\_

vi. Fee Annual Fee \_\_\_\_\_

vii. Boarder/ Non-Boarder. \_\_\_\_\_

viii. Result of Previous Examinations. \_\_\_\_\_

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\_\_\_\_\_

**CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.**

Certified that:-

i. Information given under Col. 14(II), are correct.

ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**

III.

- i. Name of Student \_\_\_\_\_
- ii. Name of institution \_\_\_\_\_
- iii. Class \_\_\_\_\_
- iv. Registration. No. \_\_\_\_\_
- v. Year of Admission \_\_\_\_\_
- vi. Fee Annual Fee \_\_\_\_\_
- vii. Boarder/ Non-Boarder. \_\_\_\_\_
- viii. Result of Previous Examinations. \_\_\_\_\_

  

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**CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.**

Certified that:-

- i. Information given under Col. 14(III), are correct.
- ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**

**CHILDREN OF INSERVICE UNIVERSITY EMPLOYEES  
APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT  
OF BENEVOLENT FUND PART-I (BS-16 AND ABOVE)**

**(SCHOLARSHIP IS ADMISSIBLE FOR ONLY ONE CHILD OF POST MATRIC CLASSES)**

**NOTE** i) According to decision of Board of Management of Benevolent Fund at its meeting held on 07.06.2016 the children of in-service University employees who are working in research projects/development projects/DPL/on per lecture basis etc. are not eligible for grant of educational scholarship out of Benevolent Fund Part-I.

ii) The Board of Management of Benevolent Fund at its meeting held on 08.06.2020 decided that the applications for educational scholarships received after due date will not be entertained.

1. Name of Univ. Employee. \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Department \_\_\_\_\_
4. Date of Birth \_\_\_\_\_
5. Copy of Salary Slip must be attached \_\_\_\_\_
6. Date of Appointment (BPS) \_\_\_\_\_
7. Amount of Last Deduction of B.F. \_\_\_\_\_
8. Date of Retirement \_\_\_\_\_
9. Name of Bank & Account No. of the Employees \_\_\_\_\_

## **10 UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

**(SIGNATURE OF THE  
EMPLOYEE)**

## 11. CERTIFICATE

(By the Head of Department of the Employee)

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship. \_\_\_\_\_
- ii. Do not recommend the case for reasons. \_\_\_\_\_

**Signature and Seal  
Chairman of the Department.**

PTO

**12. PARTICULARS OF THE STUDENT OF POST-MATRIC CLASS  
FOR WHOM AWARD OF SCHOLARSHIP IS REQUIRED**

i. Name \_\_\_\_\_

ii. Name of the institution where studying \_\_\_\_\_

iii. Class \_\_\_\_\_

iv. Registration. No. \_\_\_\_\_

v. Year of Admission \_\_\_\_\_

vi. Annual Fee \_\_\_\_\_

vii. Result of the following previous Examinations:-

Matric \_\_\_\_\_

F.A., F.Sc. \_\_\_\_\_

BA./B.Ed./B.Com. \_\_\_\_\_

M.Sc./MBA/M.Com/M.A/MBBS/DVM/  
B.Sc.(Hons)/B.Ed.(Hons). \_\_\_\_\_

M.Phil./MS/M.Sc.(Hons) \_\_\_\_\_

**13. CERTIFICATE BY THE HEAD OF THE EDUCATIONAL  
INSTITUTION OF THE STUDENT.**

Certified that information given in Sr. No.12 is correct.

**Signature and Seal  
Head of the Educational  
Institution.**

**CHILDREN OF INVALID/DECEASED UNIVERSITY EMPLOYEES**

**APPLICATION FOR GRANT OF EDUCATIONAL SCHOLARSHIP OUT  
OF BENEVOLENT FUND PART-I (BS-16 AND ABOVE)**

**(Scholarship Admissible for 3 Children from Primary level)**

1. Name of Invalid Pensioner. \_\_\_\_\_
2. Name of Guardian \_\_\_\_\_  
(in case of death of University Employees)
3. Relation of Guardian with the deceased employees \_\_\_\_\_
4. Designation of Invalid Pensioner/ \_\_\_\_\_  
Deceased Employees
5. Department \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Date of Appointment \_\_\_\_\_
8. Date of Invalidation /Death \_\_\_\_\_  
(Enclose a certificate for Invalidation/Death)
9. Annual Income of the Invalid Pensioner \_\_\_\_\_  
or Guardian from all sources.  
(Please specify sources)
10. No of children for whom scholarship are required. \_\_\_\_\_
11. Name of Bank & Account No. of the applicant \_\_\_\_\_
12. **UNDERTAKING**

I do hereby solemnly declare and affirm that contents of the above application are true to the best of my knowledge and belief that I have concealed nothing. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to disciplinary action.

**(SIGNATURE OF THE EMPLOYEE)**

13. CERTIFICATE BY THE HEAD OF DEPARTMENT OF THE EMPLOYEE

I certify that the applicant is a regular employee of the University and subscriber to the Benevolent Fund. I also certify and attest the details furnished above and:-

- i. Recommend the grant of Scholarship.
- ii. Do not recommend the case for reasons. \_\_\_\_\_

**Signature and Seal  
Chairman of the Department.  
P.T.O.**

**14. PARTICULARS OF THREE STUDENTS FOR WHOM AWARD OF SCHOLARSHIP ARE REQUIRED**

I.

i. Name of Student \_\_\_\_\_

ii. Name of institution \_\_\_\_\_

iii. Class \_\_\_\_\_

iv. Registration. No. \_\_\_\_\_

v. Year of Admission \_\_\_\_\_

vi. Fee Annual Fee \_\_\_\_\_

vii. Boarder/ Non-Boarder. \_\_\_\_\_

viii. Result of Previous Examinations. \_\_\_\_\_

CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.

Certified that:-

- i. Information given under Col. 14(I), are correct.
- ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**

II.

- i. Name of Student \_\_\_\_\_
- ii. Name of institution \_\_\_\_\_
- iii. Class \_\_\_\_\_
- iv. Registration. No. \_\_\_\_\_
- v. Year of Admission \_\_\_\_\_
- vi. Fee Annual Fee \_\_\_\_\_
- vii. Boarder/ Non-Boarder. \_\_\_\_\_
- viii. Result of Previous Examinations. \_\_\_\_\_

  

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**CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.**

Certified that:-

- i. Information given under Col. 14(II), are correct.
- ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**

III.

- i. Name of Student \_\_\_\_\_
- ii. Name of institution \_\_\_\_\_
- iii. Class \_\_\_\_\_
- iv. Registration. No. \_\_\_\_\_
- v. Year of Admission \_\_\_\_\_
- vi. Fee Annual Fee \_\_\_\_\_
- vii. Boarder/ Non-Boarder. \_\_\_\_\_
- viii. Result of Previous Examinations. \_\_\_\_\_

  

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**CERTIFICATE BY THE HEAD OF THE EDU. INSTITUTION OF THE STUDENT.**

Certified that:-

- i. Information given under Col. 14(III), are correct.
- ii. He/She bears good moral character;

**Signature and Seal  
Head of the Educational Institution.**