

## LIBRARY CLEARANCE

### If Library Membership Card is Lost

Dear Student,

- Your library membership **card** is **lost**, and you need library **clearance**? No worries. Your problem will be resolved right now. Please follow some simple steps:

#### STEP A: Kindly fill in the following fields:

- Name: \_\_\_\_\_
- Father's Name: \_\_\_\_\_
- Mobile: \_\_\_\_\_
- Registration No. \_\_\_\_\_
- Department: \_\_\_\_\_
- Degree: \_\_\_\_\_
- Signature of Applicant: \_\_\_\_\_

#### STEP B: Kindly pay Rs 250 at Circulation Desk for library clearance against lost library card

- Now you are **good** to go for **library clearance**.

(OFFICIAL USE) Received Rupees Two Hundred & Fifty (Rs 250) only against the lost library card vide.

Receipt No. \_\_\_\_\_

Book No. \_\_\_\_\_

Lost Library Card No. \_\_\_\_\_

Date: \_\_\_\_\_

CIRCULATION DESK: