

**REQUEST FOR PROPOSAL (RFP)**  
**NOTICE NO.116/2023**

**REGARDING FOR PROVISION OF CABLE AND  
INTERNET FOR RESIDENTIAL COLONIES,  
HOSTELS AND OTHER SERVICE BUILDINGS OF  
THE UNIVERSITY THROUGH AGREEMENT  
FOR THREE YEARS**

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## UNIVERSITY OF AGRICULTURE, FAISALABAD (REQUEST FOR PROPOSAL NOTICE NO.116 /2023)

The prospective bidders having Income Tax, Provincial Sales Tax (if applicable), PTA and PEMRA license holder with relevant authority/department are invited to submit sealed RFP on the basis of Single Stage (one envelop procedure) **for hiring of services for provision of Cable and Internet Services for Residential Colonies, Hostels and other Service Buildings of the University** through Service Agreement for three years (in accordance with the RFP).

<b>Date of Receiving and Opening</b>	<b>24.11.2023</b>	<b>Receiving Time</b>	<b>10:30 a.m.</b>
		<b>Opening Time</b>	<b>11:00 a.m.</b>
		<b>Bid Security</b>	<b>2% of the</b>
			<b>Estimated Cost</b>
		<b>Tender Fee</b>	<b>Rs.500/-</b>
			<b>(Free, if Download)</b>

\* **Link for free Download:** [http://uaf.edu.pk/directorates/dpiv/dpiv\\_tenders.html](http://uaf.edu.pk/directorates/dpiv/dpiv_tenders.html)

1. The prospective bidder may download the RFP carrying all details free of cost at the \*link mentioned above or may have RFP from the **Directorate of Procurement & Inventory Control (DPIC), University of Agriculture, Faisalabad (UAF)** subject to production of deposit receipt of Rs. 500/- in the University Income Account

(No.11-9/NBP, UAF Branch). The bidders shall drop the bids in the Tender Box or sent through Courier as per schedule. The RFP will be opened at **DPIC** as per date & time mentioned above.

2. The UAF will not be responsible for any cost or expense incurred by the bidder in connection with the preparation or delivery of bids. In case of official holiday on the day of submission, the next day will be treated as closing date.

**Note:** The bid must be dropped in the Tender Box available in Director Room and not to be handed over to any person of the Directorate if the bid is sent by in person or through post, the same instructions be passed on to the Courier.

**DIRECTOR (DPIC)**

**(For & On behalf of the Committee)**

Phone#041-9200898, 9200161 Extn.3503/3504/3505/3506/3507

E.Mail: [dpic@uaf.edu.pk](mailto:dpic@uaf.edu.pk)

[store\\_officer@uaf.edu.pk](mailto:store_officer@uaf.edu.pk)

## **INSTRUCTIONS TO BIDDER**

### **1. FORM OF BID AND THE BIDDING PROCESS:**

Bids will be evaluated in accordance with Least Cost Based Selection. The bidding process will be as under:

- a. The bid shall comprise sealed envelope.
- b. The envelope shall be marked as Request for Proposal (RFP) for provision of Cable and Internet Services in bold and legible letters and also bear the submission address.
- c. Bidders may request a clarification of any of the RFP documents not later than 7 days before submission date. Any request for clarification must be sent in writing or by standard electronic means (e-mail at [store\\_officer@uaf.edu.pk](mailto:store_officer@uaf.edu.pk)) to the address indicated in this RFP;
- d. The proposal which meet all eligibility criteria laid down in this document shall qualify for consideration of bid price.

### **2. SECURITIES REQUIRED:**

- i. Bid Security Rs.250,000/-
- ii. On acceptance of the bid the service provider shall submit Rs.250,000/- as performance security for three years. The same will be released within 30 days on the request of the service provider subject to successful completion of the agreement.

### **3. Eligibility Criteria :**

#### **Company /Bidder Profile:**

- a. Experience 2 Years from valid PTA Local Loop License and PEMRA License
- b. Name of owner/proprietor
- c. Copy of CNIC (proprietor or manager)
- d. Date of Establishment, Age of Firm
- e. Copy of NTN and Punjab Revenue Authority Registration
- f. Copy of Valid Professional Tax or previous year
- g. Copy of valid PTA Local Loop License
- h. Copy of valid PEMRA License to maintain and operate cable television network
- i. Submission of undertaking that the firm not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or private Sector Organization anywhere in Pakistan and the firm is not involved in any litigation with UAF

#### **4. SPECIAL PROVISIONS**

1. Proposals shall be addressed to the Directorate of Procurement & Inventory Control, University of Agriculture, Faisalabad (UAF) as per schedule.
2. Bidder shall submit original Proposal duly signed by the competent authority of the firm.
3. Proposals shall remain valid for one eighty days (180) days after the submission date.
4. The bidder shall be subject to taxes as per laws of Pakistan on amounts payable by the Client under the Contract. The bidder shall provide his Punjab Revenue Authority and Income Tax Numbers for deduction and payment of sales and income tax on his behalf.
5. All pages of proposal documents shall be signed by the bidder or his authorized representative, who has been given power of attorney (be enclosed with tender documents, if any).
6. Offer shall not be considered if:
  - a. Received without security deposit.
  - b. Received after the time and date fixed for its receipt.
  - c. The tender is unsigned.
  - d. The offer is ambiguous.
  - e. The offer is conditional.

### **CERTIFICATE**

1. Proposal duly signed must be furnished along with the following certificate: -

i. I/We hereby confirm to have read carefully all the terms & conditions of your Request for Proposal, due for opening after 15 days of publishing of advertisement for provision of Cable and Internet Services. In addition to the conditions, we also agree to abide by all the instructions. We also hereby categorically confirm that we/I are/am fully capable to provide services of Cable and Internet Services.

ii. I/We accept that if the required Security Deposit is not furnished or my/our offer is found lacking in any of the requirements of the proposal, shall be liable to be ignored.

Signature: \_\_\_\_\_

Name & Address of Tenderer \_\_\_\_\_

Designation & CNIC No. \_\_\_\_\_

NTN PST No. \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp: \_\_\_\_\_

**BID PRICE PROFORMA – FINANCIAL PROPOSAL**

**NAME OF CONTRACT:**

Contract for provision of Cable and Internet Services to be submitted to the **Directorate of Procurement & Inventory Control, University of Agriculture, Faisalabad (UAF)** as per schedule

<b>Bandwidth Packages INTERNET</b>	
<b>Package Detail</b>	<b>Estimated Cost per month</b>
3 Mbps	1200
5 Mbps	1500
8 Mbps	1800
10 Mbps	2100
15 Mbps	2600
Cable	225

**Note: The contract shall be awarded on total evaluated cost of all above mentioned packages.**

**Note:** The offer should be in Pak Rs.

Signature of the Bidder with stamp \_\_\_\_\_

Address: \_\_\_\_\_

## SERVICE AGREEMENT

This agreement for installation of Cable Network Service at University of Agriculture, Faisalabad (UAF) main campus, Residential Colonies, Hostels and its Allied Areas where required (herein after referred to as "CONTRACT") is executed at Faisalabad.

Between

The University of Agriculture, Faisalabad through Treasurer, University of Agriculture, Faisalabad hereinafter referred to as the "UNIVERSITY" (which expression shall where the context so permits, means and include the heirs, successors legal representative and assignees of the owner of the One part;

And

M/S \_\_\_\_\_ having its office at \_\_\_\_\_ with phone No. \_\_\_\_\_, Fax \_\_\_\_\_, website: \_\_\_\_\_, Email: \_\_\_\_\_ through its \_\_\_\_\_ hereinafter referred to as the "\_\_\_\_\_" (which expression shall, whenever the context so permits means and includes its successors in-interest and assigns) of the other part.

1. The agreement shall be for a period of 3 years commencing from the date of signing of the Contract.
2. The \_\_\_\_\_ shall provide:
  - a. High speed uninterrupted Internet, Bandwidth & services
  - b. Uninterrupted Cable TV network service with/without digital TV Box(Set-top Box)
  - c. An aerial fiber optic network temporarily
  - d. Uninterrupted power supply at service station at EMD;
  - e. Backup within an hour in case of any major problem after reported of fault.
  - f. technical persons (24/7) for the University cable/fiber-optic network and Internet
  - g. fiber connections (with switches) to up-link the events of the university, at following points:
    - i. Iqbal Auditorium;
    - ii. New Senate Hall;

The \_\_\_\_\_ shall transmit the recorded material provided by the University free of cost and the rights of the material so provided will remain with the University;

3. The \_\_\_\_\_ shall:
  - a. pay an amount of Rs.250,000/- (Rupees Two hundred fifty thousand only) as service charges in shape of Pay order / Bankers Cheque in favor of the Treasurer, UAF within 30 days from the date



of signing of the contract and for subsequent years on expiry within 15 days with 10% increase per annum and provide the pay order/bank draft accordingly, detailed below;

<b>YEAR</b>	<b>Amount (Rs.) (excluding all taxes)</b>
1 <sup>st</sup> Year	250,000/-
2 <sup>nd</sup> Year	275,000/-
3 <sup>rd</sup> Year	302,500/-

- b. If the firm fails to deposit the amount within stipulated time period, the UF will forfeit performance security and belonging & offered the same to 2<sup>nd</sup> lowest or risk & cost of the firm.
- c. submit security of Rs.250,000/- (Rupees two hundred fifty thousand only) in shape of CDR / Bankers Cheque in favor of Treasurer, UAF within ten days from the date of acceptance letter which will be refunded within 30 days after successful completion of the contract;
- d. provide services and charges amounts as mentioned against each:

<b>SR. #</b>	<b>Name of service (s)</b>	<b>Amount (Rs.)</b>
1.	New Connection Setup Charges (Cable TV) – One time	Free
2.	Cable TV – 71 Channels & above (Per month charges)	
3.	Public IP Charges	
4.	Internet Connection 2 Mbps (Up/Down) Shared	
<b>SR. #</b>	<b>Name of service (s)</b>	<b>Amount (Rs.)</b>
6.	Internet Connection 3 Mbps (Up/Down) Shared	
7.	Internet Connection 5 Mbps (Up/Down) Shared	
8.	Internet Connection 8 Mbps (Up/Down) Shared	
9.	Internet Connection 10 Mbps (Up/Down) Shared	
10.	Internet Connection 15 Mbps (Up/Down) Shared	

- e. Not charge installation/connection fee for analog cable from the subscriber. However, the subscriber will either pay the cost of cable from main line to TV set or arrange cable at his own.
  - f. All above mentioned service charges are inclusive of taxes.
4. The M/s\_\_\_\_\_ will recover the monthly subscription directly from the subscribers at their own arrangement. However, the M/s\_\_\_\_\_ shall share the credentials of their recovery team to Estate Management Department for issuance of NOC / permission.
  5. The M/s\_\_\_\_\_ shall provide or disconnect the service on request by the resident or nonpayment of fee.
  6. There will be no financial liability on the part of the UNIVERSITY regarding service and maintenance;
  7. The ITRCDB and EMD will monitor the quality of service;
  8. The University will provide site for the service at EMD; as compliant center dumping of accessories and staff of vendor etc. and switches etc. the office may open 24/7 for services of the community.

9. The M/s\_\_\_\_\_shall provide cable TV / internet service to the subscribers at Residential Colonies / Hostels and other buildings of the University.
10. The contract may be terminated by the both parties upon serving of three months prior notice to the either party. The advance rent once paid to the UNIVERSITY shall not be refunded to the \_\_\_\_\_;
11. The University reserves the right to terminate the contract and / or forfeit the security after opportunity of hearing by the officer nominated by Vice Chancellor.
  - i. violates any condition of the Contract;
  - ii. fails to perform its contractual obligations and walkaways;
  - iii. sublets the cable network service;
  - iv. provides unsatisfactory service;
  - v. Shows non-responsive attitude.
12. In case of difference of opinion or dispute on the interpretation and effect of this agreement or any action taken thereon between UNIVERSITY and \_\_\_\_\_, the same shall be referred to the Joint Committee (Principal Officer/ Estate Officer (EMD) being nominee of the UNIVERISTY and Representative of the \_\_\_\_\_) for amicable solution. In case of non-settlement of dispute (s), the matter shall be referred to the Vice Chancellor of the UNIVERSITY as Arbitrator. The decision so taken by the Vice Chancellor / Arbitrator shall be final and binding upon both the parties.
13. Only the Courts at Faisalabad shall have exclusive jurisdiction to adjudicate upon any “lis” brought by either of the parties in relation to the instant Contract.
14. After expiry of this agreement, the agreement may be extendable for further two years on such terms & conditions as per mutual consent of both the parties.

### **Force Majeure**

1. Notwithstanding the other provisions of the contract, the service provider shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
2. For purposes of this clause, “Force Majeure” means an event beyond the control of the service provider and not involving the service provider’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires floods, epidemics, quarantine restrictions, and freight embargoes.

3. If a Force Majeure situation arises, the service provider shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing the service provider shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

*for and on the behalf of*  
M/s\_\_\_\_\_.

*for and on the behalf of*  
University of Agriculture, Faisalabad.

\_\_\_\_\_  
**TREASURER**

**WITNESSES**

\_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
CNIC: \_\_\_\_\_  
Cell: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: DIRECTOR STUDENT'S AFFAIRS

\_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: ESTATE OFFICER