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Bidders are directed to comply the following checklist along with the sealed envelope of bidding documents while participating the quotation as per schedule date and time.

SR. NO	RIDDER DOCUMENTS		
Requi	red Documents to Participate in Bidding for F.Y 2023-24:-		
1	Written Application* on Firm's Letter Head Pad for the Work you are going to participate under this bidding document.		
2	Copy of Registration Certificate, (Active NTN Certificate) with Federal Board of Revenue.		
3	Copy of Registration Certificate, (Active PNTN Certificate) with Punjab Revenue Authority Punjab		
4	Copy of STN Registration Certificate, (Active STN Certificate) with Federal Board of Revenue. (For Purchase items Only)		
	Save Paper. Save Trees. Save the World.		

Not required for the Downloaded Tendering Documents

<u>Note:</u> Bidders may be directed to provide forth-said information, prior to the opening, of the Quotation if the Executive Engineer ECD-M deems necessary.

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UNIVERSITY OF AGRICULTURE, FAISALABAD

Item Rate (Details Notice of Inviting DNIQ)/Percentage Age Rate Quotation & Contract for Works

Nar	ne of the Firm:				
Sr.#		Name of Work	(To W Amount (Rs.)	Nom the Quotati Quotation Fee	on is Issued) Time Limit*
1	Constructi	ion of Filth Deepu for Jinnah Hall, Block A & B, UAF	95,999/-	100/-	Two Weeks
2		tion work of Toilet work annexed with Toilet Block Z.A Hashmi Hall, UAF	162,871/-	100/-	Two Weeks
3	Construct Therio Cli	Concrete Bed Under Equine Crush for Animal at nic, UAF	140,529/-	100/-	Two Weeks
4	Up-Grada Main Cam	tion of Electric Work at office of Dean Agriculture at upus, UAF	164,848/-	100/-	Two Weeks
this pro	vision will prev	sion (if any) should not be more than original completion time mention vail. However, this can be right off with the prior approval of the Confunder specific circumstances.			
Dead I	Line for subn	nission of Quotation:		31-10-2023-	
Openin	ng of Quotati	ion:		31-10-2023-	
Issued	•			Executive Engi University of A Faisalabad.	
Note:				Signature:(OFFICE STA	 MD)
11016	•			(OFFICE STA	IVII J

The officer / Quotation Opening committee is competent to reject the Quotation, which does not bear the signature and stamp of the issuing officer in favor of the contractor/firm to whom the tender-documents was issued against prescribed fee (Non-Refundable) for the purpose/ work requested thereto. However, the Quotation documents can be downloaded Free of Cost from UAF website. The Quotation documents in a sealed envelope must reach to the **Office of Executive Engineer**, **University of Agriculture Faisalabad** up to schedule of closing.

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GENERAL DIRECTIONS

FOR

THE GUIDANCE OF THE QUOTATIONER

1. These directions are provided to assist the quotationer in preparing and submitting his quotation. The quotation shall contain all information and data required to be furnished and shall be prepared and submitted in accordance with the instructions set forth herein.

- 2. All necessary documents, such as copies of specifications (excluding standard specification books, MRS, 2nd Bi-Annual 2023 District Faisalabad), contract documents, including bill of quantities, estimated scheduled rates and any other documents required in connection with the preparation of quotation or execution of works, signed by the engineer-in-charge will accompany the quotation form and the cost of such annexed documents will be reflected in the cost of the quotation form.
- 3. The quotationer will not be reimbursed for any costs of any kind, whatsoever, incurred in connection with the preparation and submission of his quotation.
- 4. No single quotation shall include more than one work. A quotationer who wishes to quotation for two or more works shall submit quotation for each work, separately.
- 5. The memorandum of work quotation for, and the schedule of materials and equipment to be supplied by the engineer-incharge and the rates at which they are to be charged for (annexed hereto) shall be filled in the office of the engineer-incharge before the quotation form is issued. At this stage the quotationer should ensure that the quotation form so issued is complete in all respects.
- 6. The quotationer shall note that the ultimate responsibility for the quality of work and its conformity with the specifications and drawings rests solely with the successful bidder whose quotation is accepted.
- 7. The quotationer shall, at his own expense, inspect and examine the site and surroundings and obtain for himself, on his own responsibility, all information that may be necessary for preparing the quotation and entering into contract, and shall determine and satisfy himself by such means as he may consider necessary or desirable as to all matters pertaining to the quotation. The quotationer shall also satisfy himself before submitting his quotation as to the nature of grounds, hydrological and climatic conditions, the form and nature of the site, the nature and lay out of the terrain, the availability of labour, water, electric power and transportation facilities in the area. The quotationer shall specially investigate into the sources of materials to be used for the works and satisfy himself about the quality and quantities of materials available for the completion of the work and the means of access to the site, the accommodation he may require and, in general, shall himself obtain all necessary information, as to the risks, contingencies and other circumstances which may influence or affect his quotation. The engineer-in-charge shall not assume any responsibility regarding information gathered interpretation or deduction, which the quotationer may arrive at, from the date that may be furnished with the contract documents.
- 8. (a) The quotationer shall fill up the Bill of Quantities and indicate the percentage rate above or below the MRS of rates for the "MRS items" on which he is willing to undertake each item of work. No premium will be quoted by the contractor against non-MRS/item rates, for which the rate and amount has already been filled in by the engineer-in-charge in the bid schedule. (b) In case quotations are called on item rate basis (DNIT), the quotationer shall quote his own unit rate in the Bill of quantities on which he is willing to undertake each item of work.
- 9. i. The quotation shall work out the amount against each item of work in the Bill of Quantities and will indicate the total amount of his quotation (including the cost of Non-MRS items rates for which the rate and amount has already been filled in by the engineer-in-charge in the Bill of Quantities) on which he is willing to complete the works. The total amount worked out in the Bill of Quantities shall be entered by the quotationer in his quotation as his quotation price for the work. In case of discrepancy between amounts in figures and in words, the amount in words shall prevail.
 - ii. Should any discrepancy be found in the amount of pay items or if a column of amount is found blank after filling in a unit rate, the unit rate filled by the quotationer will be extended in working out of the amount of the quotation and the total amount of the bid schedule will be adjusted accordingly.
 - iii. If a unit rate is left blank, but the amount against the item is filled, the unit rate will be worked out on the basis of the amount divided by the quantity of the item shown in the bid schedule.
 - iv. If it is found that the quotationer has not entered any unit rate and amount against any of the pay items of the bid schedule, the engineer-in-charge shall fill in the blanks by noting the word "NIL" In such blanks at the time of opening of the quotation. Such pay items shall be deemed to be covered by the rates of other items.
 - v. If the quotationer does not accept the adjusted/corrected amount of quotation according to the above provision, his quotation shall be rejected, and the earnest money forfeited.
- 10. The quotation, which proposes any alteration in the works specified in the Bill of quantities or in the time allowed for carrying out the works or any other condition mentioned by the Engineer-in-charge, will be liable to rejection. The quotationer shall sign each and every page of the quotation and contract documents, without making any alteration. All enclosures issued with the contract documents, shall be attached with the quotation duly signed by the

Executive Engineer ECD-M; UAF

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quotationer. Any addition or alteration made after filing the forms shall duly have attested by the quotationer. Non-compliance of this condition shall render the quotation liable to rejection.

- 11. The quotationer shall fill in the quotation documents, in ink. Errors, if any, shall be scored out, and corrections rewritten legibly and attested by the quotationer. Any addition or alteration made after filling the form shall be duly attested by the quotationer. Non-compliance of this condition shall render the quotation liable to rejection. Any quotation with unattested correction shall be attested by the quotationer in the presence of other quotationers at the time of opening of the quotation except that no correction shall be permissible in the rate or amount of the bid schedule or in the quoted price after the opening of the quotation.
- 12. Additional Clause (s) for a particular work shall be typed on separate sheet(s) by the Engineer-in-charge, which will be annexed to the contract documents specifying the number of sheets. The quotationer shall not add or delete any additional clause(s) in the additional clauses sheet (s), provided by the Engineer-in-charge.
- 13. The quantities mentioned in the Bill of Quantities are estimated quantities, to be used for preparing quotations, and the Engineer-in-charge does not expressly nor by implication agree that the actual amount of works to be performed will correspond therewith. No payment will be made on account of anticipated profits for work covered by the contract which is not performed, nor will any adjustment in the unit rates set forth in the bid schedule be made because of an increase or decrease in the actual quantities from the estimated quantities indicated therein, except as determined in accordance with the provisions of Clause 42 of the general conditions of contract.
- 14. (i) The quotation shall be signed by the person (s) duly authorized to do so. In the event of the quotation being submitted by a firm, it shall be signed separately by each member thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney should be produced with the quotation and it must disclose that the firm is duly registered under the Partnership Act, 1932, or any other law in force.
 - (ii) The quotation submitted by a joint venture of two or more firms shall be accompanied by a document of formation of the joint venture, duly registered and authenticated by competent court, in which shall be stated precisely, the conditions under which it shall function, its period of validity, the person (s) authorized to represent it and accept it obligate, the participation of several firms forming the joint venture and any other information of necessary to permit a full appraisal of its function.
 - (iii) A quotation submitted by a corporation must bear the seal of the corporation and be attested by its Secretary.
 - (iv) In all cases, the quotation must be signed by an individual or individuals having powers to legally bind the firm, joint venture, corporation or companies on whose behalf they are signing.
- 15. Each quotationer shall be deemed to have satisfied himself before quotation as to the correctness and sufficiency of his quotation and of the rates and prices stated in the bid schedule which rates and prices shall, except in so far as it is otherwise expressly provided in the contract, cover all obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works.
- 16. The quotationer may modify or withdraw his quotation after submission, provided that the modification or notice of withdrawal is received in writing by the engineer-m-charge prior to the prescribed deadline for submission of quotations. The quotationer's modification or notice of withdrawal shall be prepared, sealed, marked and delivered, with the inner envelopes additionally marked "MODIFICATION or WITHDRAWAL as appropriate. No quotation may be modified subsequent to the deadline for submission of quotation. Withdrawal of a quotation during the interval between the deadline for submission of quotations and the expiration of the period of quotation validity i.e. sixty (60) days as specified by the quotationer in the Form of Quotation may result in the forfeiture of the quotation security.
- 17. The quotationer shall submit the original Quotation Documents complete in all respects and keep a copy of the quotation for his own record. The original should be sealed in an inner ant an outer envelope, duly marking the envelops as "ORIGINAL". The sealed envelope shall (a) be addressed to engineer-in-charge (b) and bear the following identification: Quotation for (Name of Contract), (Reference Number of Quotation), and the words "DO NOT OPEN BEFORE (Time and Date, set for opening)". The envelops shall indicate the name and address of the quotationer to enable the quotation to be returned unopened in case it is declared to have been received late or is otherwise unacceptable. If the envelope is not sealed the Engineer-in-charge will assume no responsibility for the misplacement or premature opening of the quotation submitted. A quotation opened prematurely because of improper identification will be rejected.

Contractor Executive Engineer ECD-M; UAF

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18. The quotationer shall indicate in the space provided in the quotation his full and proper address at which notice may be legally served on him and to which all correspondence in connection with his quotation and the contract is to be sent.

- 19. The presentation of a quotation implies full acceptance on the part of the quotationer of these instructions and all other conditions set forth in the contract document.
- 20. Any quotation received by the Executive Engineer (Engineer-in-charge) after the deadline for submission offenders prescribed in the Notice Inviting Quotations will be returned unopened to the quotationer.
- 21. The Engineer-in-charge or his duly authorized officer (not below the rank of Assistant Engineer) will open quotations in the presence of intending quotationers or their authorized agents, who may be present at the time. The officer opening the quotation will announce the names of the quotationer, quotation rates and the presence of requisite quotation security.
- 22. Promptly after the opening of Quotations, the Engineer-in-charge will undertake a detailed evaluation of quotations. The Engineer-in-charge will determine whether each quotation is substantially responsive to the requirements of the quotation documents and conforms to all the terms, conditions and specifications of the quotation documents without material deviation or reservation. If a quotation is not substantially responsive to the requirements of the quotation documents, it will be rejected by the engineer-in-charge and may not subsequently be made responsive by the quotationer having corrected or withdrawn the non-confirming deviation or reservation.
- 23. Except for information to be read out by the Engineer-in-charge at the time of opening quotations in accordance with Para 21 above, no information relating to the examination, clarification, evaluation and comparison of quotations and recommendations concerning the award of contract shall not be disclosed to quotationers or other persons not officially concerned with such process. Any effort by the quotationer to influence the process of examination, clarification, evaluation and comparison of quotations, and in decisions concerning award of contact/work, may-result in the rejection of his quotation.
- 24. The Engineer-in-charge shall have the right of the rejecting all or any of the quotations without assigning any reason thereof.

 The Engineer-in-charge will not be bound to award the contract to the lowest or to any other quotationer.

I/We
(Name of the contractor)
The undersigned Quotationer, having examined the GENERAL DIRECTIONS for work of
and the works associated therewith, and having examined the site of the above named works, or having caused the site to be visited OR our behalf by my/our competent and reliable agent, and having satisfied myself/ourselves as to all conditions under which the above named work must be performed, hereby offer to execute, complete and maintain the whole of the above mentioned work including its ancillary works associated therewith, in accordance with entire satisfaction of the Executive Engineer /Assistant Executive Engineer & I/We understand that you are not bound to accept the lowest or any quotation you may receive, and you will not defray any expenses incurred by me/us in bidding.
Yours faithfully,

Contractor

Dated this Day of 2023

Executive Engineer ECD-M; UAF

(Signature of Quotationer)/Seal

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BID SCHEDULE

1.	Schedule of item (MRS & Input Rates)	Name of work:

(To be filled in by the quotationer)

Sr. No.	Items in sch	nedule of rates	Description	Estimated	Unit of	Schedule of rates		Amount
S1. NO.	Page No.	Serial No.	Description	quantity	Rates	Labour	Composite	(Rs
1	2	3	4	5	6	7	8	9

Mandatory to Write in Words: (Urdu/English)

Total	cost	of MRS	Items	Rs.	
I Ottai	COSt	OI IVIIV	, items	TED.	

Contractor

Executive Engineer

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BID SCHEDULE

1.	Schedule	of item	(N.S.	Items)
••	Schlaane	OI ICCIII	(+ 1000	T CITIES	,

Name of work _____

(To be filled in	by th	he quota	tioner)
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Sr. No	Pay item No. of reference to special specification supplied		Estimated quantity	Unit of Rates	contractors	where not led by the	Amount (To be filled in by the contractor when not already filled in by the project director for items against which the unit rate have already been filled in by him
1	2	3	4	5	6	7	8

Mandatory to Write in Words: (Urdu/English)

Total cost of item ra	tes Rs
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Contractor

Executive Engineer

ECD-M; UAF

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 039/2023 Sr. No. 01 Name of Work: Construction of Filth Deepu for Jinnah Hall, Block A & B UAF To be filled by the Bidder Sr. No Item Details/ Description of works Qty Unit Rate Amount (PKR) Quoted Excavation in foundation of building, bridges and other structures, including dagbelling, dressing, refilling around 1 114.68 %0cft structure with excavated earth, watering and ramming lead upto one chain (30 m) and lift upto 5 ft. (1.5 m) ordinery soil Providing, laying, watering and ramming brick ballast 1½ to 2 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor 28.67 %cft foundation, complete in all respects Pacca brick work in foundation and plinth in 1:6 cement sand 3 57.19 %cft mortor Providing and laying damp proof course of cement concrete 4 1:2: 4(using cement, sand and shingle), including bitumen 34.31 %sft coating 2" thick (50 mm) Pacca brick work other than building upto 10ft. (3 m) height. 5 97.28 %cft Ratio 1:4 cement sand mortor Brick on edge flooring, laid in 1:6 cement mortar, over a bed 6 40.00 %sft of ¾" (20 mm) thick cement mortar 1:6. Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints 7 17.99 and fastenings, including cost of binding wire and labour %kg charges for binding of steel reinforcement (also includes removal of rust from bars):(b) Deformed bars (Grade-40 Reinforced cement concrete in roof slab, beams columns lintels, girders and other structural members laid in situ or 8 10.64 precast laid in position, or prestressed members cast 3) This p.cft item shall not be applicable in situ, complete in all respect c) 3c type 1:2:4 9 cement plaster 1:4 ratio upto 20 ft height 3/4" (20 mm) thick 79.26 %sft Cement pointing struck joints, on walls, upto 20' (6.00 m) 10 86.00 %sft hiehgt ratio 1:2 Total ADD PST @ 5% G. TOTAL Mandatory to Write in Words: (Urdu/English)

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 039/2023 Sr. No. 02

	Item Details/ Description of works				To be filled by the Bidder		
r. No	Ite			Unit	Rate Quoted	Amount (PKR)	
1	Dismantling brick	135.31	%cft				
2		ent concrete reinforced separating reinforcement eaning and straightening the same.	19.56	%cft			
3	including dagbelli excavated earth,	ndation of building, bridges and other structures, ng, dressing, refilling around structure with watering and ramming lead upto one chain (30 ft. (1.5 m) 1) By Manual ii) in ordinary soil	65.00	%0cft			
4	Cement concrete	brick or stone ballast 1½ " to 2" (40 mm to 50 indation and plinth:-(b) Ratio 1: 4: 8	20.01	%cft			
5	mortor	in foundation and plinth in 1:6 cement sand	38.98	%cft			
6		ing damp proof course of cement concrete 1:2: and and shingle), including bitumen coating 1½"	11.06	%sft			
7	Pacca brick work i	n ground floor:-i) cement, sand mortar Ratio 1:6	120.00	%cft			
8	including cutting, fastenings, includ	d steel reinforcement for cement concrete bending, laying in position, making joints and ing cost of binding wire and labour charges for einforcement (also includes removal of rust from d bars (Grade-40	69.93	%kg			
9	girders and other position, or prestu	structural members laid in situ or precast laid in ressed members cast 3) This item shall not be complete in all respect c) 3c type 1:2:4	30.38	p.cft			
10		struck joints, on walls, upto 20' (6.00 m) hiehgt:- cost of labour and material for red oxide pigment	324.50	%sft			
11		coat of cement 1/32" (0.8 mm) thick.	5.00	%sft			
12	mosaic flooring in	ng marble strip of any shade for dividing the to panels Size 1½" x 3/8" (40 x 10 mm	16.88	rft			
13	surface finishing a	ng topping of cement concrete 1:2:4,including and dividing in panels:-(c) 1½"(40 mm) thick	28.13	%sft			
14		d cement concrete and prestressed reinforced in columns, beams, lintels, stair cases, shelves (2) nix 1:1½: 3)	14.50	cft			
15	Removing Malba	up to 10 KM	154.88	%cft			
					Total		
				ADD	PST @ 5%		
					G. TOTAL		

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 039/2023 Sr. No. 03 Name of Work: Construct Concrete Bed Under Equine Crush for Animal at Therio Clinic, UAF To be filled by the Bidder Sr. No Item Details/ Description of works Qty Unit Rate Amount (PKR) Quoted Excavation in foundation of building, bridges and other structures, including dagbelling, dressing, refilling around structure with 1 234.06 %0cft excavated earth, watering and ramming lead upto one chain (30 m) and lift upto 5 ft. (1.5 m) 1) By Manual ii) in ordinary soil Providing, laying, watering and ramming brick or stone ballast 2 41.09 %cft 1½"to 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor foundation, complete in all respects. Providing and laying sub-base course of stone product of approved quality and grade, including placing, mixing, spreading and compaction of sub-base material to required depth, camber, grade 3 123.75 %cft to achieve 100% maximum modified AASHO dry density, including carriage of all material to site of work except gravel and. aggregate + carriage for aggrigate/ gravel Pacca brick work in foundation and plinth in 1:6 cement sand 4 116.72 %cft mortor 5 cement plaster 1:4 ratio upto 20 ft height ½" thickness 86.00 %sft Providing and fixing marble strip of any shade for dividing the 6 262.35 rft mosaic flooring into panels Size $1\frac{1}{2}$ " x 3/8" (40 x 10 mm Providing and laying topping of cement concrete 1:2:4,including 7 437.25 %sft surface finishing and dividing in panels:-(i) 3"(75 mm) thick Total ADD PST @ 5% G. TOTAL Mandatory to Write in Words: (Urdu/English)

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 039/2023 Sr. No. 04

Name of Work:

UP-GRADATION OF ELECTRIC WORK AT OFFICE OF DEAN AGRICULTURE AT MAIN CAMPUS, UAF

	,	1				
Sr. No	Item Details/ Description of works	Qty	Unit	To be filled by the Bidder		
31.140	Term Betans, Bescription of Works	Q.,	O TITLE	Rate Quoted	Amount (PKR)	
1	Supply and erection of single core PVC insulatedcopper conductor cables, in prelaid PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing and capping/G.I. wire/trenches (rate for cables only):- i) 3/0.74 mm (3/0.029")	450	rft			
2	Supply and erection of single core PVC insulatedcopper conductor cables, in prelaid PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing and capping/G.I. wire/trenches (rate for cables only):- i) iii) 7/0.74 mm (7/0.029")	300	rft			
3	pipe/wooden strip batten/wooden casing an capping/G.I.	1.00	No.			
4	wire/trenches (rate for cables only	1.00	No.			
5	(iii) Three Pin Power Plug 15-32 Amp	3.00	No.			
6	S/E of switches 10/15 Amp. recessed type	12.00	No.			
7	Supply and erection of button holder. bakelite large size (Chori wala)	7.00	No.			
8	S/E of fan dimmer	1.00	No.			
9	S/E of M.S. sheet box of 16 SWG, 10 cm (4") deep, with 4.75 mm thick (3/16") bakelite sheet top, for recessed wiring, including making holes for regulators, switches, plugs, etc. 22.5 x 10 cm (4"x4")	3.00	No.			
10	Suppling,Installation and comissioning of MCB (Miniature Circuit Breaker) of specified rating made of LEGRAND FRANCE/ GE U.S.A / SCHNEIDER GERMANY /SIEMEN GERMAN/TERASAKI JAPAN/ ABB SWITZERLAND in prelaid DBs and Panels i/c the cost of screwes,necessary wire complete in all respect as approved and directed by the Engineer Incharge. Single Pole: 6-40 Amp (6 KA)	2.00	No.			
11	S/E of LED tube rod 18 watt Made in Philips	13.00	No.			
12	S/E of Fan Suspension pad std.	1.00	No.			
13	S/E of LED bulb 20 watt	10.00	No.			
14	S/E of capacitor 2.2 uf	4.00	No.			
15	Supply and erection of 3 pin switch and plug combined, recessed type. 5 Amp	6.00	No.			
16	Supply and erection of 3 pin switch and plug combined, recessed type.10/15 Amp	4.00	No.			
17	S/E of wooden board with baklite sheet (4x4) size For universal =02 Power pulg= 01 one hole= 01	5.00	No.			

Contractor

Executive Engineer

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18	P/F Copper winded wall bracket fan made of Pak/Younas/G.F.C or NEECA approved equivalent i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer 18" Sweep dia	5.00	No.		
19	P/F of LED pannel light 2x2 (Philips)	5.00	No.		
20	S/E of 3 pin 10/15 Amp. wall socket with shoe, open type shoe only	3.00	No.		
21	P/F Copper Winded Exhaust Fan with louver and shutter made of Pak/ Younas /G.F.C. i/c the cost of necessary cableand hardware for connection from ceiling rose complete as approved and directed by Engineer Incharge. Steel body: 18" sweep	1.00	No.		
22	S/E of steel nail2x1/2"	12.00	No.		
23	S/E of steel nail 1"	12.00	No.		
24	S/E of MS screw (3/4"+1"+1x1/2")	60.00	No.		
25	S/E of PVC tape	2.00	No.		
Total					
ADD PST @ 5%					
G. TOTAL					
Mandatory to Write in Words: (Urdu/English)					