

# ABDUL MOIZ

(Agricultural Engineer)| NEBOSH-IGC, IOSH, OSHA



## PERSONAL PROFILE

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## OBJECTIVES

I want to work in a challenging environment where I can put my best efforts and knowledge to reach the respective company's goals and objectives.

## PROFESSIONAL EXPERIENCE

**Company:** FACULTY OF AGRICULTURAL ENGINEERING & TECHNOLOGY,  
UNIVERSITY OF AGRICULTURE FAISALABAD

**Duration:** (Oct-2024 - Continue)

**Designation:** Assistant Executive Engineer (Lab Engineer) BPS-17

### Responsibilities:

- Maintained the designated laboratory for the Faculty of Agricultural Engineering and Technology, ensuring a conducive learning environment.
- Conducted practical sessions for undergraduate and postgraduate students, enhancing their understanding of agricultural engineering concepts.
- Facilitated ongoing research projects by providing necessary support and resources to faculty and students.
- Upgraded laboratory equipment and standards, ensuring compliance with the latest technological advancements and safety protocols.
- Developed and updated working manuals and documentation to streamline lab operations.
- Assisted in managing day-to-day tasks assigned by the university, ensuring timely completion and adherence to institutional requirements.

**Company:** ZARAI TARAQIATI BANK LIMITED (ZTBL)

**Duration:** (Apr-2024 - Oct-2024)

**Designation:** Mobile Credit Officer (MCO)

### Responsibilities:

- Client Engagement: Proactively identified and engaged potential clients in rural and semi-urban areas, fostering strong relationships to understand their financial needs.
- Credit Assessment: Evaluated loan applications and assessed clients' creditworthiness, analyzing financial statements and business viability.
- Loan Processing: Prepared and processed loan documentation in compliance with bank policies and regulatory requirements.
- Team Collaboration: Worked closely with branch staff and other departments to streamline processes, actively participating in training and development programs to enhance skills.

- Sales Targets: Successfully achieved assigned sales targets for loan disbursement and client acquisition, developing strategies to promote bank products in targeted areas.
- Customer Service: Addressed client inquiries and resolved issues related to loan products, consistently providing excellent customer service to enhance client satisfaction.
- Achieved loan recovery and repayment targets by implementing effective collection strategies
- Exceeded current deposits and saving deposits targets through proactive customer engagement and relationship building

**Company: MESKAY & FEMTEE TRADING COMPANY**

**Duration:** (Dec-2022 - Feb-2024)

**Designation:** Operations & Maintenance Engineer

**Responsibilities:**

- Managed 27 Kubota Harvesters and their movements, spare parts, repair & maintenance.
- Managed daily machinery reports and coordinated with field team
- Arranged spare parts and managed their records, Supervised transplanting activities.
- Managed Kubota SPV-8 rice transplanters, seedling Machines and their movements, spare parts, repair & maintenance.
- Supervised rice harvesting for 11000 acres
- Managed laser land leveling activities
- Coordinated with farmers for seedling care
- Negotiated with clients for harvesting services rates and procedures

**Duration:** (Dec-2021 - Nov-2022)

**Designation:** Field Engineer

**Responsibilities:**

- Supervised transplanting activities.
- Managed Kubota SPV-8 rice transplanters and support machinery.
- Supervised rice harvesting for 5400 acres in lower Sindh.
- Supervised 18 Kubota Harvesters and their movements, spare parts, repair & maintenance.
- Managed daily machinery reports and coordinated with field team
- Arranged spare parts and managed their records
- Managed laser land leveling activities
- Managed, operated and repaired rice seedling machines
- Coordinated with farmers for seedling care
- Negotiated with clients for harvesting services rates and procedures

**Duration:** (May-2021 - Nov-2021)

**Designation:** Trainee Engineer

**Responsibilities:**

- Assist in transplanting activities.
- Assist in Commercial rice harvesting for 4500 acres in lower Sindh.
- Assist Kubota Harvesters and their movements, spare parts, repair & maintenance.
- Managed laser land leveling activities
- Operated and repaired rice seedling machines
- Assist in the Coordination with farmers for seedling care

**Company: PAKISTAN COUNCIL OF RESEARCH IN WATER RESOURCES (PCRWR)**

**Duration:** (June-2019 - July-2019)

**Designation:** Intern

**Responsibilities:**

- Conducted hands-on analysis of water quality parameters for surface, ground, and wastewater.
- Learned and assisted in the operation of various modern techniques for water quality analysis.
- Participated in the operation of high-efficiency irrigation systems on the farm.
- Gained experience in analyzing and managing hydrology-related data and systems.
- Contributed to the organization's efforts in maintaining and improving water quality and irrigation practices.

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## EDUCATION

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- **Bachelor of Science, Agricultural Engineering**  
UNIVERSITY OF AGRICULTURE FAISALABAD  
CGPA: 3.40/4.00  
Major:
  - Structure And Environmental Engineering
  - Farm Machinery and Power
  - Irrigation and Drainage
- **F.Sc. (Pre-Engineering)**  
BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
Result: 69.90%
- **Matric (Science Group)**  
BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
Result: 80.64%

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## INTERNATIONAL CERTIFICATIONS

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- **NEBOSH-IGC**  
National Examination Board in Occupational Safety and Health
- **IOSH**  
Institution of Occupational Safety and Health
- **OSHA**  
Occupational Safety & Health American Council

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## TRAINING, CONFERENCES, AND SEMINARS

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- Certificate on completing “**University of Guelph Foundations in Agricultural Management**” on February 5 th 2023 online offering by the University of Guelph, Canada in collaboration with RBC Future Launch & Farm Credit Canada.
- Certificate on completing “**Rice Transplanter SPV, KW Maintenance Training**” held on January 17-28 th, 2023 at Meskay & Femtee Training Company (Pvt) Ltd.'s Warehouse. Organized by Agri. Division of MFTC, Kubota Corporation Japan.
- Certificate on completing “**PRO588i-G-PK Maintenance Training**” held on September 26-30 th, 2022 at Meskay & Femtee Training Company (Pvt) Ltd.'s Warehouse. Organized by Agri. Division of MFTC, Kubota Corporation Japan.
- Certificate of participation in “**18th International Congress of Soil Science**” held on February 11-13 th, 2020 at Sindh Agriculture University Tandojam, Pakistan. Organized by the Soil Science Society of Pakistan.
- Certificate of participation in the “**International Conference on Green Energy Technologies: Opportunities and Challenges (GET)**,” held on **October 29-30, 2019**, organized by UAF, ICDD, and HEC.
- Certificate of participation in “**Final Year Project: Problems & Solutions**” held on October 22 th, 2019 organized by the Society of Engineers & Technologists, UAF in collaboration with the IEEE Student Branch, UAF.  
Certificate of participation in “**Evolution of Workforce for Hi-Tech Agri Technology**” held on March 12 th, 2019 organized by the Society of Engineers & Technologists, UAF in collaboration with Farm Dynamics Pakistan.

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## **PUBLICATIONS**

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- Monitoring of canal water quality using SEBA Hydrometrie, MPS K-16 ISBN: 978-969-23348-6-0 on Dec 29, 2020 Published in 6th International Water Conference
- Operation of a drip irrigation system using biogas as energy source on Feb 13, 2020 Published in 18th International Congress of Soil Science
- Role of Biogas to overcome the energy crises in Pakistan ISBN:978-969-9035-18-0 on Oct 30, 2019 Published in International Conference on Green Energy Technologies: Opportunities and Challenges

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## **SKILL**

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### **Tools**

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Autodesk AutoCAD
- Inpage
- Solid Works
- Automation studio
- EPA-Net
- Q-GIS
- R-Studio

### **Personal**

- Leadership and project management
- motivated and persistent
- resilient and adaptable

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## **LANGUAGES**

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- English (Proficient)
- Urdu (Proficient)
- Punjabi (Proficient)