



MUHAMMAD YASIN ZIA.

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Summary:

Proficient in exceptional skills of independent handling of job tasks and can work collaboratively in a team; and has excellent leadership and inter-personal skills and fully conversant in standard office technology tools and corporate communication.

Professional Academic Experience:

OCTOBER 25, 2003- TODATE:

Job Profile:

Assistant Professor (BPS-19), Institute of Business Management Sciences (IBMS), University of Agriculture, Faisalabad.

Job Description:

- Teaching Accounting and Finance courses to graduate Programmes (MBA & MBA-Executive):
 - Financial Accounting, Financial Management, Corporate Finance, Financial Statements Analysis, Cost Accounting.
- Convener, Admission Committee of BBA Programme (2013).
- Event planning and delivery:
 - Orientation, social/community building, seminars, conferences and workshops.
- Assistant Coordinator (MBA and EMBA) (2004-2006) and (2009-2010):
 - Coordinating schedules with other service areas for academic service coverage.
 - Scheduling, advising and directing daily activities of student services and courses.
- Preparing financial feasibility reports.
- Curriculum planning and development:
 - Member, National Curriculum Revision Committee (NCRC) on Business Administration, constituted by HEC (2005-2009).
- Supervising research projects and internship programmes.

MAY 18, 1998- OCTOBER 24, 2003:

Lecturer (Contract basis), Department of Business Management Sciences (defunct), University of Agriculture, Faisalabad.

Accomplishments:

- Co-Author of a book entitled, "Financial Management Practices in Pakistan".
- Secretary, Academic Staff Association (ASA) (2013 & 2014).
- Member, University Senate (2010-2013).
- Appointed as Director/ Advisor, QEC (BPS-20), GC University, Faisalabad (2009).
- Appointed as Deputy Registrar, P&D (BPS-18), UET, Lahore (2006).

Academic Qualifications:

MBA (Finance Specialization) (1996), Ist Division, University of Azad Jammu & Kashmir, Muzaffarabad.

M.Sc (Computer Science) (2003), CGPA: 3.58/4.00, University of Agriculture, Faisalabad.

References to be furnished as per requirement.